



Montgomery County Arts and Cultural District

ARTIST OPPORTUNITY GRANT

2020 Sample Application

All applications must be submitted online at cultureworks.org. Printed/paper submissions will not be accepted. This sample form is meant to be used as a reference only.

Program Details

Note: Applicants may only submit one project/opportunity for consideration per grant cycle.

This opportunity is (select one):

For professional development

To create/complete/show new work

Project/Opportunity start date: _____

Project/Opportunity end date: _____

Grant Amount Requested: \$ _____ *(requests must fall between \$500 and \$3,000)*

One-sentence description of your request (e.g. To travel to The Banff Centre Theatre Arts Production Residency in Canada, where I will attend.....and develop my skill of....):

Provide a timeline that describes the various stages of your project and specifies any major benchmarks/key dates (e.g. date the script will be completed, etc.):

Your Work

Provide a brief artistic statement about your work as an artist, including the discipline(s) in which you work, the type of art you create or perform, your goals as a professional artist, etc. (500 words max):

Upload or provide a link to a recent work sample (within the past year) that is representative of your work as an artist. Before completing this section, please review our [Work Sample Guidelines](#).

(Please note that you can only upload a total of 10MB worth of attachments to your application. If your work sample is a large file, consider using the link option to save space.)

Upload a work sample:

Your attachment can be in any of the following formats: .docx (Word), .pdf (Adobe), .jpg (image). Multiple images can be uploaded as a single .pdf. For video and audio samples, please use the link option below.

Provide a link to a work sample: This could be a URL for your personal website, blog, YouTube/Vimeo channel, online gallery, etc.

Please provide a description of the work sample you provided along with a brief explanation of how it relates to your larger body of work. (500 words max)

Upload your resume/CV if you did not previously provide a URL to access it online (you can elaborate further details on your work):

Upload your resume/CV:

The Opportunity

Describe the opportunity, including when and where it takes place. Why is it significant for an artist in your field? What makes it a time-sensitive opportunity? What makes it unique (selective, competitive, prestigious, etc.)? Limit your request to a single opportunity unless multiple opportunities are closely linked, e.g. a series of trainings. (500 words max)

Does the opportunity involve study with a mentor?

Yes No

Please provide a letter/email of invitation or acceptance from the organization or individual offering the opportunity. If there is no invitation/acceptance letter associated with the opportunity, you may either skip this question or upload alternative proof of the opportunity. (Note: A space to upload receipts and other documentation of expenses is provided later in the application.)

Upload a letter of invitation:

Impact on Your Career and Work

*How will you leverage this opportunity to positively impact your career as a professional artist? What professional and artistic goals will you achieve by participating in the opportunity (e.g. exposure to a new audience, knowledge from peer artists, connections to galleries/presenters/publishers, etc.)? Relate the opportunity to the resume/CV you submit with this application—how does this opportunity get you where you want to go? (500 words max)

Public Benefit

Whether you are creating work or enhancing your skills through a professional development opportunity, how do you propose to share your work or what you learned with the public? What makes your project timely for the community at large? (500 words max)

Use of the Artist Opportunity Grant

How will you use the requested funds? (500 words max)

Download and use the budget template to provide a detailed list of expenses. Please complete the spreadsheet in its entirety. The panelists will want to know the entire budget for the project, particularly if this grant may only cover a portion of it. Be specific about items and amounts. Note: If your entire project budget exceeds \$6,000, you must provide proof of additional funding sources. Expenses you would cover using this Artist Opportunity Grant should be listed in column B. All other expenses should be detailed in columns A and C. Round amounts to the nearest dollar – do not use cents. Enter a zero where there is no amount.

Upload your completed budget spreadsheet. Excel files only (.xlsx).

Please upload documentation/proof of your projected expenses (quotes, brochures, registration forms, screenshots of products with pricing, etc.). These should align with the expenses outlined in your budget spreadsheet.

If the project exceeds \$3,000 how will you pay the balance (personally, through a grant or scholarship, etc.)?

If your entire project budget exceeds \$6,000, you are required to provide proof of additional funding sources (e.g. a letter of commitment from a foundation, a grant agreement from another funder, etc.). Allowable file types: .docx, .pdf, .jpg.

If applicable, upload proof of additional funding sources: